



**Title: HSEQ Manager**

**Reporting to: Operations Director**

**Package: To be negotiated**

Holiferm invites applications from inspired, innovative and outstanding individuals for a full-time essential role.

Holiferm is facilitating the transition of the \$36 billion surfactant market away from harmful, oil based chemicals to biobased alternatives.

Holiferm recently completed the build of its pilot facility, launching tonne scale production of sophorolipids and is working with multiple industrial partners to take the product to market. Before this position will start, Holiferm will have completed the fundraising for our first 1100 tonne a year manufacturing commercial sophorolipid plant. Holiferm is expanding its focus beyond sophorolipids and developing processes to produce additional biosurfactants in collaboration with external market facing partners. This role will be key in enabling Holiferm to transition to a successful industrial producer at commercial scale for first sophorolipids then other biosurfactants.

We offer a competitive flexible pay package and benefits to attract incredible team members to join the Holiferm family, as we understand people have different circumstances.

We are looking for people who believe in making a difference in the chemical industry, who believe in change and want to make a meaningful impact for chemical sector and the environment.

**HSEQ Manager:**

**Responsibilities**

- Ensure that everything that happens in the company happens safely and legally.
- Provide legislative and regulation advice to the Holiferm management team on all matters relating to HSEQ
- Liaise with registration bodies, customers and suppliers as necessary to resolve problems.
- Responsible for maintaining quality accreditations for ISO 9001, ISO 14001, ISO 18001 and ISO/IEC UKAS 17020, ensuring periodic audits are scheduled to ensure ongoing compliance.
- Responsible for implementing and enforcing an internal HSEQ audit schedule to ensure all group offices are complying with the requirements of quality accreditations.
- Maintain the management system and identify and implement initiatives to improve it including all procedures, processes, safe systems of work, offering support and advice on Risk Assessments, Method statements and COSHH.
- Support area offices in respect to third party HSEQ audits.
- Ensure all offices are working in a standardised approach to the quality standards and service delivery established by the senior board.
- Establish the minimum standard of HSEQ qualifications required by area office representatives, manage and maintain quality training requirements for office representatives.



- Overall responsibility/ authority for all incidents and accident investigations.
- Advise the group on legislative and regulation updates, ensuring all QMS documentation is kept up to date as required.
- Client support on HSEQ matters/audits.
- Advice, guide, support, promote awareness and coach all personnel with the implementation of the company's policies and procedures. Complete other projects at the request of the management.

#### **Essential experience requirements:**

- Has a "can do" and "positive" attitude
- Proven experience working in a safety and quality management role in chemical manufacturing, construction and/or tech industries
- To have a successful track record of working with the HSE, auditors and professional bodies
- Ability to build relationships and influence people at all levels
- To have developed and run a system such as ISO 9001, 14001 & 18001 through accredited bodies.
- Preferred experience with UKAS auditing requirements in relation to ISO/IEC 17020:2012.
- To have experience of risk management and crisis management.
- Influential and collaborative where needed to ensure that common goals are achieved, drive and determined to deliver in challenging situations.
- Ability to communicate effectively both orally and in writing, have a personable nature with effective and clear communication skills.
- Commitment to working as part of a team.
- HSEQ Manager Qualifications:
- The role of the HSEQ manager will require a recognised safety and environmental qualification (diploma level or equivalent) and should hold an auditors qualification for and have experience in ISO 9001, 14001, 18001.
- NEEBOSH diploma in Occupational Health and Safety qualification preferred to level 3.
- NVQ level4/5 Occupational Safety and Health Practice.
- IMEA (Institute of Environmental Management & Assessment) preferred.

#### **Desirables:**

- Experience working in a fast paced start-up environment.
- Has a passion and drive in making greener products.
- Experience with fermentations and/or surfactants.
- Experience with EFFCI accreditation.

